

MPA

M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Courses)

For July 2023 and January 2024 Session



Faculty of Public Administration

**SCHOOL OF SOCIAL SCIENCES
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI NEW DELHI-110068**

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the four courses offered in M.A. 1st year.

You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018, MSO-002 and MPS-003	March 31, 2024 for July 2023 Session October 31, 2024 for January 2024 Session	To The Coordinator of the Study Centre allotted to you

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
 - b) It has clear connections between sentences and paragraphs
 - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underline the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. Alka Dhameja
PROGRAMME COORDINATOR
M.A. (Public Administration)

MPA-015: PUBLIC POLICY AND ANALYSIS

Course Code: MPA-015
Assignment Code: MPA-15/Asst/TMA/2023-24
Marks: 100

This assignment consists of Sections I and II. There are five questions in each section. You have to answer a total of five questions in about 500 words each. It is necessary to attempt at least two questions from each section. Each question carries 20 marks.

SECTION-I

- | | |
|---|----|
| 1) Describe the various stages of policy cycle. | 20 |
| 2) Examine the Rational Policy-Making Model. | 20 |
| 3) Analyse the role of international agencies in policy process. | 20 |
| 4) Explain the role of Cabinet Secretariat in policy-making. | 20 |
| 5) Highlight the challenges before the civil society organisations. | 20 |

SECTION-II

- | | |
|--|----|
| 6) Discuss the various approaches/models of policy implementation. | 20 |
| 7) Examine the problem areas in policy implementation. | 20 |
| 8) Write a note on various approaches to policy monitoring. | 20 |
| 9) Explain the various steps in the process of policy analysis. | 20 |
| 10) Evaluate the disinvestment policy of India. | 20 |

MPA-016: DECENTRALISATION AND LOCAL GOVERNANCE

Course Code: MPA-016
Assignment Code: MPA-016/Asst/TMA/2023-24
Marks: 100

This Assignment consists of Section- I and Section- II. There are five questions in each Section. You have to answer a total of five questions in about 500 words each. It is necessary to attempt at least two questions from each section. Each question carries 20 marks.

SECTION-I

- 1) Discuss the constitutional dimensions of decentralisation in India. 20
- 2) 'Empowerment is a major component of democratic decentralisation in India'. Comment. 20
- 3) Explain the factors that influence people's preferences for distribution in the context of society wide distribution of resources. 20
- 4) Describe the impact of decentralised development . 20
- 5) Examine the weaknesses of new Panchayati Raj system. 20

SECTION-II

- 6) Explain the major features of the 74th Constitutional Amendment Act. 20
- 7) Discuss the intra-tier responsibilities in the context of the Eleventh Schedule. 20
- 8) What are the major requirements in development planning? 20
- 9) Highlight the issues in micro-level planning. 20
- 10) Write a note on resources of the local bodies. 20

MPA-017: E-governance

Assignment (TMA)

Course Code:MPA-017

Assignment Code: MPA-17/Asst/TMA/2023-24

Marks: 50

This assignment consists of Section I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.

SECTION – I

- 1) Discuss the significance of e-governance. 10
- 2) Write a note on the role of Geographic Information Systems (GIS) and Management Information Systems (MIS) in administration. 10
- 3) Examine the mechanisms to bring in reforms in the existing organisation culture. 10
- 4) Elaborate the role of Information Communication Technology or ICT applications in rural development. 10
- 5) Analyse the implementation of e-panchayat project in Andhra Pradesh. 10

SECTION – II

- 6) Discuss the concept and importance of digital portfolio. 10
- 7) Analyse the significance of digital portfolio and digital library. 10
- 8) Discuss the role of Information Communication Technology in delivering citizen services. 10
- 9) Briefly describe the Saukaryam Project of Visakhapatnam Municipal Corporation of Andhra Pradesh. 10
- 10) Describe the features of the Right to Information Act 2005 10

**MPA-018: Disaster Management
Assignment
TMA**

**Course Code: MPA-018
Assignment Code: Asst/TMA/2023-24
Marks: 50**

This assignment consists of Section-I and Section-II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

SECTION - I

- 1) Examine the important environmental concerns that lead to increase disasters. 10
- 2) Write a note on different faces of Disaster Management cycle. 10
- 3) Analyse the key issues involved in Disaster Preparedness. 10
- 4) Discuss the role of corporate responsibility in managing disasters. 10
- 5) Explain important requirements in shelter provision. 10

SECTION - II

- 6) Examine the problems in Disaster Relief Administration. 10
- 7) Write a note on the incident command system. 10
- 8) Describe the major types of damage report. 10
- 9) 'Disasters can provide development opportunity' Comment. 10
- 10) Bring out the important skills and techniques that the Disaster Manager needs to be conversant with. 10

Indira Gandhi National Open University
Core Course in M.A. Sociology
MSO-002: Research Methodologies and Methods
Tutor Marked Assignment (TMA)

Programme Code : MSO
Course Code : MSO-002
Assignment Code: MSO-002/AST/TMA/2023-24

Maximum Marks : 100
Weightage : 30%

Answer questions from both the sections.

Marks

Section –A

Answer any *two* of the following questions

- | | |
|--|----|
| 1. Discuss the merits and limitation of field research. | 25 |
| 2. What do you understand by participatory research? Explain with the help of suitable examples. | 25 |
| 3. Critically examine the relevance of quantitative methods of data analysis in sociological research. | 25 |
| 4. Explain case study as a method of social research. | 25 |
| 5. Discuss the role of ethics in sociological research. | 25 |

Section-B

Write a research report on any *one* of the following topics in about 3000 words.

- | | |
|--|----|
| 1. Education and social mobility in India. | 50 |
| 2. Indian youth and the social media. | 50 |
| 3. Street vendors and Indian society. | 50 |

You can write this report based either on review of literature, or data collected from the primary sources.

For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.

**INDIA: DEMOCRACY AND DEVELOPMENT (MPS-003)
TUTOR MARKED ASSIGNMENT**

**Course Code: MPS-003
Assignment Code: ASST/TMA/2023-24
Marks: 100**

Answer five questions in all, selecting at least two questions from each section. Each question is to be answered in about 500 words. Each question carries 20 marks.

SECTION-I

1. Elaborate upon the Communist Party of India's perspective on Independence.
2. Assess the potential for transformative change inherent in the Directive Principles of State Policy within the Indian Constitution.
3. "The judiciary is the most significant institution for protecting the rights and interests of citizens." Comment.
4. Examine the circumstances and factors contributing to India's centralisation of federal powers.
5. **Write a short note on each part of the following questions in about 250 words:**
 - a) Jurisdiction of High Courts
 - b) Parliamentary Sovereignty

SECTION-II

6. What is a market economy? Analyse its benefits and drawbacks.
7. Analyse the economic consequences of liberalisation in India.
8. Elaborate on the regionalisation of Indian politics.
9. Discuss the key indicators to measure and assess sustainable development.
10. **Write a short note on each part of the following questions in about 250 words:**
 - a) Gender Equity
 - b) Planned Economy